

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
SEPTEMBER 21, 2005 REGULAR MEETING MINUTES**

At 7:30 PM, Director Charles R. Sullivan opened the meeting with a moment of silence followed by the Pledge of Allegiance. Director Sullivan stated the meeting was in compliance with the Open Public Meetings Act.

On roll call, the following Freeholders were present: Lee R. Ware, Beth E. Timberman, Bruce L. Bobbitt, R. Benjamin Simmermon, Jr., C. David Sparks, Jr., Susan A. Bestwick and Charles R. Sullivan. A quorum was present.

Motion was made by Mr. Ware that the reading of the Minutes of September 7, 2005 meeting be dispensed with and that the Minutes be received, approved and recorded in the Minute Book. Mr. Bobbitt seconded his motion. The motion to accept the minutes carried by hand vote of 7/0.

Mr. Ware made a motion to waive the Rules of the Board to permit consideration of Resolution 2005-389 for additional funds for increased mental health assistance at the jail to stem the occurrence of recent suicides at the jail. Mr. Bobbitt seconded his motion. The motion to waive the rules carried by hand vote of 7/0.

SPECIAL PRESENTATIONS

Alms House Committee Recommendation – Economic Development Director Jim Waddington gave a presentation of the historical context, reuse alternatives to demolition, and rehabilitation/restoration funding sources of the Alms House. Freeholders Simmermon, Bestwick and XXXXXX inquired about XXXX.

SPECIAL RECOGNITIONS

Proclamation Observing September as National Cholesterol Month was read.

CORRESPONDENCE

GENERAL

Frank J. Cianfrani, Chief, Regulatory Branch, US Army Corps of Engineers – Public Notice to solicit comments and recommendations concerning issuance of a Department of the Army permit for work located at the following areas:

- Lewes and Rehoboth Canal, Sussex County, DE
- Burton Prong, Lewes, Sussex County, DE

Paul G. Stridick, Director, Division of Community Resources, Department of Community Affairs – notice of amendment to the Recreation for Individuals with Disabilities to increase the time period allowed for the expenditure of funds

Susan McDonald, FAA Environmental Protection Specialist – notice that the FAA is preparing a Draft Environmental Impact Statement to evaluate potential impacts of the Capacity Enhancement Program at the Philadelphia International Airport to enhance airport capacity in order to accommodate current and future aviation demand in the Philadelphia Metropolitan Area during all weather conditions.

Timothy G. Chelius, Executive Director, South Jersey Transportation Planning Organization – copy of a letter to Ron Rukenstein, Salem County Planning Director, that Salem County is authorized to incur costs up to a maximum of \$45,000 for its FY 2006 Subregional Transportation Planning Program under the SJTPO Unified Planning Work Program (UPWP)

Richard L. McCormick, President, Rutgers, The State University of New Jersey – letter of thanks to Cumberland County regarding the resolution that was sent on the proposed New Jersey Motorsports Park in Millville

Bowman & Company – copy of the report of Audit for the year ended December 31, 2004

Atlantic County – resolution in support of House Bill H.R. 3052 regarding the Southern New Jersey Veterans Comprehensive Health Care Act

James A. Sullivan – letter of resignation from the Salem County Advisory Council – Office on Aging

Mary Lou Rutherford, Alloway Township Clerk – letter regarding the recommendation of an Alloway Township resident to the Salem County Open Space Advisory Committee

Janina Patrus, Carney's Point Township Clerk – resolution urging the New Jersey Department of Environmental Protection to approve the 2002 application to increase water allocation levels as recommended in the USGA study for the Penns Grove Water Supply Company

David Mulford, Jr., Pittsgrove Township Administrator – copy of a letter to Joseph Federici, Jr., Salem County Engineer regarding road salt storage as required by the New Jersey Stormwater Management regulations

Constance S. Garton, Pittsgrove Township Clerk – copy of a letter to Gloria Noto, Cumberland County Clerk responding to her concerns of County Roads Gershal Avenue and Almond Road due to an auto accident she was involved in

Salem County Association of Local Government – April 28th Minutes and reminder of the September 22nd meeting

Tina Ahrens, Operations Division, Superior Court of New Jersey – copy of the September 15th Salem County Court Security Committee Meeting Minutes and hand-outs

Mark S. Burgess, Anchor Glass Container – letter of thanks regarding Salem County's site visit and business retention plan relating to the Salem, NJ plant

DEPARTMENT REPORTS

For the Month of July

Nursing Home (Complete HealthCare Resources)
Road & Bridge

For the Month of August

Adjuster
Emergency Services
Planning & Transportation August 16th Minutes and September 20th Agenda
Shelter of Hope (Ranch Hope) Population Report for Salem County
Southern Railroad Company of New Jersey

COMMITTEE/COMMISSION MINUTES

Salem Community College Board of Trustees June 9th, August 11th Minutes & Board of School Estimates April 20th Minutes

Cultural & Heritage Commission August 18th Minutes

Inter-Agency Council September 6th General Membership Minutes and Board Minutes

Board of Social Services May 26th, June 23rd Minutes and September 22nd Agenda

Town Center Revitalization Revolving Loan Board September 6th Minutes

Transportation Advisory Council – Office on Aging September 19th Agenda

Commission on Women June 21st Minutes

Motion was made by Mr. Ware that the Correspondence, Departmental Reports, and Committee/Commission Minutes be received and filed with Mr. Bobbitt seconding his motion. Mr. Ware requested Mark Burgess' letter from Anchor Glass Container be read into the record in its entirety with Director Sullivan concurring. (Burgess letter attached.) The motion was carried by a vote of 7/0.

PAYMENT OF BILLS & CLAIMS

Motion was made by Mr. Ware that all Bills and Claims, when properly signed and audited, be paid and charged to their respective accounts. Motion was seconded by Mr. Bobbitt, which was carried by a hand vote of 7/0.

TREASURER'S REPORT

Motion was made by Mr. Ware that the Treasurer's Report be received, filed and made available to the public. Motion was seconded by Mr. Bobbitt, which was carried by a hand vote of 7/0.

The Clerk of the Board/Administrator read resolutions in block by committee with Board concurrence.

ADMINISTRATIVE COMMITTEE – Sullivan, Ware, Bobbitt

R2005-381 Finance Resolution Cancellation of Check (Check # 40986)

R2005-382 Finance Resolution Cancellation of Check (Check # 3752)

R2005-383 Resolution Re: Audit (Calendar Year 2004)

R2005-384 Resolution Authorizing the Freeholder Director and Clerk of the Board to Execute Collective Bargaining Agreement Letter of Agreement between the Salem County Sheriff, the Salem County Sheriff's Officers Association and the Salem County Board of Chosen Freeholders

Mr. Ware moved for adoption of the four resolutions with Mr. Bobbitt seconding his motion. Mrs. Bestwick referred to Resolution R2005-383 and read part of the audit summary referring to a citation for improper bidding process and requested that the Board be made aware of the citations and correction actions. Mrs. Bestwick referred to Resolution R2005-384 and said she had no idea of what the contract read. Director Sullivan asked the Clerk of the Board/Administrator to elaborate with the details being given as a sidebar agreement to the present contract allowing addition of the title of Lieutenant. Mrs. Bestwick said she concurred with the resolution with the motion for adoption of the foregoing resolutions carrying a vote of 7/0.

BUILDINGS & GROUNDS COMMITTEE –Simmermon, Ware, Bestwick

R2005-385 Resolution Authorizing Request for Proposals for Stabilization of the Salem County Alms House

Mr. Simmermon moved for adoption of this resolution with Mr. Ware seconding his motion. The motion for adoption of the foregoing resolution carried a vote of 7/0.

COUNTY AFFAIRS COMMITTEE – Bestwick, Sullivan, Sparks

No business came before this committee at this meeting.

HEALTH & SOCIAL SERVICES COMMITTEE – Sparks, Timberman, Simmermon

R2005-386 Resolution Appointing a Member to the Salem County Mental Health Board (Von Chance)

Mr. Sparks moved for adoption of this resolution with Mrs. Timberman seconding his motion. The motion for adoption of the foregoing resolution carried a vote of 7/0.

JUDICIARY COMMITTEE – Ware, Bobbitt, Simmermon

R2005-387 Resolution of the Board of Chosen Freeholders Supporting and Approving a Grant Application from the New Jersey Division of Highway Traffic Safety for the Salem County Sheriff's Office

R2005-388 Resolution Awarding an Extraordinary Unspecifiable Services Contract for Warrant Processing Services for the Salem County Prosecutor's Office (\$9,500 – Dale Carlson)

R2005-389 Resolution Amending Resolution #2550-084 Appointing a Psychological Services Provider for the Salem County Correctional Facility for the County of Salem (\$20,000 – Richard Cohen Associates)

Mr. Ware moved for adoption of the three resolutions with Mr. Bobbitt seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

PLANNING & TRANSPORTATION COMMITTEE – Timberman, Sullivan, Bestwick

R2005-390 Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$1,270.89 – FEMA CERT Funding Grant)

R2005-391 Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$25,000 – OETS 9-1-1 Funding Grant)

R2005-345 Resolution Adopting Guidelines for the Town Center Revitalization Fund (this resolution - R. 2005-345 was tabled at the August 17, 2005 Freeholder Meeting)

R2005-392 Resolution Awarding a Contract for the Purchase of Three Light Portable Generators for the Office of Emergency Management for the County of Salem (\$22,635 – Garden State Highway)

Mrs. Timberman moved to untable R2005-345 with Mrs. Bestwick seconding her motion. Mrs. Timberman clarified changes to the Fund's policy, "from may to shall", i.e. "...that businesses shall create full time job(s)..." She also said minimum specifications were added for businesses to apply for the loan.

Mrs. Timberman moved for adoption of the four resolutions with Mrs. Bestwick seconding her motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

ROAD & BRIDGE COMMITTEE – Bobbitt, Timberman, Sparks

R2005-393 Resolution Approving Change Order No. 1 - 2005 Removal of Beam Guide Rail and Installation of Beam Guide Rail at Various Locations throughout the County of Salem

R2005-394 Resolution Awarding a Contract for the Purchase of a 2006 8500 Dump Truck for the Road Department for the County of Salem (\$97,981 – Gallo GMC)

R2005-395 Resolution Awarding a Contract for the Purchase of a 2006 3500 Dump Truck and Crane for the Road Department for the County of Salem (\$54,359 – Intercon, Inc.)

R2005-396 Resolution Authorizing a Professional Services Agreement for Preliminary and Final Engineering, Design and Permitting Services Salem-Hancock's Bridge Road, County Road #658 in the City of Salem, Elsinboro Township and Lower Alloways Creek Township for the County of Salem (\$199,251.43 – Michael Baker, Jr., Inc.)

Mr. Bobbitt moved for adoption of the four resolutions with Mrs. Timberman seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

UNFINISHED BUSINESS

No Unfinished Business came before the board.

NEW BUSINESS

Mrs. Timberman requested a taskforce consisting of state, county and local officials to review emergency plans and other benchmarks of plans to ensure the best resources were available to Salem County. Mr. Bobbitt seconded with the Director requesting processing taskforce through her Planning and Transportation Committee.

Mr. Simmermon thanked the Almshouse Committee and requested the Committee be continued to review the stabilization bid process and future goals with Director Sullivan concurring.

Mr. Simmermon motioned for a new committee called "Friends of Camp Crockett" to aid in the cleanup of the adjoining lake. He asked that the members be Jeff Ridgway of Buildings and Grounds, James Waddington of Economic Development, Emerson Eisele from the public and a staff member. Mrs. Bestwick seconded the motion with a hand vote of 7/0.

PUBLIC COMMENT

Mr. Ron Magill of Elsinboro thanked the Freeholder Board on voting to stabilize the Almshouse stating it had significance both locally and Statewide. He said to look at means to adaptively reuse it with its central location and physical size giving it good potential. He said the landfill was a poor use of the Almshouse.

Mrs. Jean Jack, President of Preservation Salem Inc., thanked the Freeholder Board for the Almshouse support stating she had fond memories of 4H, mental health board meetings and a variety of uses through the years. She offered what help PSI might give.

Mr. Emerson Eisele thanked the Board for Mr. Simmermon's idea for Camp Crockett's lake.

Mr. Ed Henna of 54 Waterview Drive in Pilesgrove inquired of his 17% rise in municipal taxes in one year while inflation is only 3%. Director Sullivan invited Tax Board member Steve Caltabiano to meet with Mr. Henna.

Director Sullivan closed the public comment section of the meeting.

CLOSED SESSION

R2005-397 Resolution Authorizing the Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem

Mr. Ware moved for adoption of the resolution with Mr. Bobbitt seconding his motion at 8:18PM. The motion for adoption of the foregoing resolution carried a vote of 7/0.

MOTION TO ADJOURN

Upon completion of closed session, Director Sullivan announced the Board was back in open session at 8:49PM. Mr. Sparks moved for adjournment of the meeting, with Mr. Ware seconding his motion. With the motion properly moved, seconded and approved by all seven members, the meeting adjourned at 8:50PM.